

NOTICE OF FILMING IN YOUR NEIGHBORHOOD

PRODUCTION COMPANY: [Name of Production Company]
PRODUCTION TITLE: [Name of Film, Series or Photo Shoot]
LOCATION: [Location of Production]
DATE(s): [Date(s) of Film Impact]
TIME(s): [Time(s) of Film Impact]

STREETS CLOSURES

[Production Company] will be filming in your neighborhood on [Date(s)]. Filming will require [full or partial] closure to the following streets:

[xxx-xxx block] of [Name of Street] from [Start Time – End Time] on [Date (if multiple days)]

[xxx-xxx block] of [Name of Street] from [Start time – End time] on [Date (if multiple days)]

TRAFFIC & PARKING DETOUR INFORMATION

[Include necessary detour information for road closures and access to parking garages, if applicable]

****MANDATORY****

**EVENT NOTIFICATIONS MUST INCLUDE A DETAILED
LIST OF AFFECTED STREETS OR MAP OF STREET CLOSURE
MUST INCLUDE ALL SUGGESTED DETOUR ROUTES**

PRODUCTION DESCRIPTION

Please be advised [Live 'Blank' Gunfire, pyrotechnics, special effects, explosions, condors, loud music etc...] will take place periodically on [Date(s)]. To limit the impact on the neighborhood, our cast and crew will park all trucks and equipment on the [North/South/East/West] side of the [xxx block] of [Name of Street]. [Include additional impact/nonimpact information such as parking garages, business and residential entrances will not be blocked]

If you have questions or concerns regarding the film activity, please contact the [Location Manager].

Sincerely,

[Contact Name, Title]

[On-site Cell Number]

[Email]

*An application for a film permit has been filed through the Upstate California Film Commission.
Contact the office at 530-710-7784 if you have questions regarding the permit.*